**PRESIDENTS’ COUNCIL**

Minutes

July 21, 2020

Meeting held via Zoom

# MEMBERS PRESENT:

President Tim Cook Vice President David Plotkin

Vice President Alissa Mahar CHRO Melissa Richardson

ASG President Lanie Sticka FTF President Jay Leuck

PTF President Leslie Ormandy Admin/Confidential President Amy Cannata

Executive Director Marketing Lori Hall College Council Representative Cynthia Risan

Recorder Denice Bailey Classified Co-President Kelly Lawrence

Guests: Tom Sonoff

**RETURN TO CAMPUS PLAN**

Tom Sonoff said the draft Return to Campus Plan has circulated through the college for the last two weeks and he has received a lot of great suggestions. He presented it at College Council last Thursday and is presenting today at Presidents’ Council for more feedback. The suggestions he has received have not yet been incorporated into this presentation.

He reminded everyone that the plan is still a draft, he is still collecting comments and suggestions. The workgroup is reviewing all feedback and determining what can be implemented and included in the plan. He assured the group that the reopening will be a slow and carefully considered process, ensuring it is safe for everyone. He reviewed the membership of the committee, and appreciates the diverse participation.

He reviewed the main components of the plan (the full plan is available on the Presidents’ Council committee page under this date). The workgroup is determining how many languages the signage needs to be in. When we are back on campus, students and employees will be required to do a health self-check daily. Should there be a covid-19 case on campus, the county public health authority will be responsible for contact tracing. Deans will be responsible for determining the programs and services that should apply to return to campus. There will be an application to submit, which will have to go through a series of approvals.

Bob Cochran gave a brief update on facilities: they are purchasing supplies, they are developing procedures for confirmed Covid-19 cases or contact with someone with Covid-19, and Harmony East is being used as test site for the Return to Campus Plan.

Lori Hall gave a brief update on communications. The team has been busy working on signage, videos, and webpages. We have a new app launching, Rave Guardian, which will have resources for college safety, the wellness survey, and Covid-19. Students and employees can download the app now. Lori shared the webpages with resources on reopening and Covid-19.

Jay Leuck asked to see a summary of the changes made to the plan.

Leslie Ormandy asked who decides what comments get incorporated into plan. Tom replied the workgroup discusses and decides on the “meatier” issues. Some decisions will be referred to Executive Team. Tom responded to other questions from the group.

Melissa Richardson shared the Return to Campus Policy. This is the behavioral expectations for employees. The purpose is to keep students, employees, and visitors safe. The policy will be updated as the Return to Campus Plan is updated. Much of this information is from the association agreements. Jennifer Anderson reviewed the expectations for students, which is taken from the student handbook and the student conduct and disciplinary policy. This is the same information that was shared at College Council.

Tom shared the next steps. The workgroup will go through all feedback, update draft plan, and will get the revised document out 48 hours prior to the next College Council. September 1 is the date we have to have the plan approved by Clackamas County Board of Health and adopted by the Board of Education.

Tim Cook clarified this plan will supersede the social distancing policy from spring.

**POLICY REVIEW**

Melissa Richardson presented updates to the sexual harassment and equal employment opportunity policies. Two pieces of legislation were passed last year and require changes to the policies that have definitions of sexual harassment. They are also incorporating changes that speak to updated Title IX language. Vicki Hedges shared policy GBA and policy GBNA/JBA and reviewed the changes.

John Ginsburg added this won’t be the only policy that will be brought forward. Other policies and administrative regulations will also need to be updated. Melissa said another policy is the nondiscrimination policy and administrative regulations. There will be training around the Title IX changes as well.

# ASSOCIATION REPORTS

ASG – Lanie reported:

* ASG is working on a food box program for student in need, to replace the free food offered on campus. They will use the Niemeyer turn-around for the box pick-up to ensure social distancing.
* ASG is working on recruitment.

ACE - Kelly reported:

* She is attending a lot of meetings and trying to get through summer.

PTF – Leslie had no report.

FTF – Jay had no report.

Admin/Confidential – Amy had no report.

College Council - Cynthia reported:

The June 5 meeting topics included:

* Moodle upgrade and new features
* Food spending policy
* Academic program and reduction update
* DEI strategic Plan
* Review of Return to Campus plan
* Curriculum committee report
* Assessment committee report
* Shuttle plan update
* Cultural arts committee proposal

The July 16 meeting topics included:

* Return to Campus Plan and policies
* Draft of application criteria for returning to campus.

Adjourn 4:30